

Memphis-Area Joint Engineer's Council
Monthly Meeting
November 2, 2011
Minutes

Call to Order/Introductions

Chairman Cindy Fowinkle called the meeting to order at 4:05 pm with 8 other members present: Pong Malasri, Renee Stoll, Alan Otts, John Ventura, Harvey Matheny, Lisa Jones, Tony Pinson and John Buxton. Tujuana Perkins was present as representative of Perkins IV Grant at Southwest.

Secretary's Report

The minutes of the October 5, 2011 meeting were reviewed and approved as presented.

Treasurer's Report

Treasurer Stoll presented a report that showed total assets of \$3,261.91. The report also showed nine organizations had paid the 2011 – 2012 dues. In addition, two organizations had donated \$200 each for the Student Contest. The Treasurer's Report was approved as presented.

Old Business

Reps for 2011 - 2012: MJEC does not have current representatives from ASHRAE. The secretary is to contact an ASHRAE member for a lead.

Planning Calendar: Pong said the Calendar was on the web site as corrected. There were two instances of out of order dates. The uncorrected Calendar had just been distributed electronically.

Student Contest Announcement: The 2010 announcement was reviewed and updated. Pizza and beverages will be provided at the contest by a DOE grant under the Perkins Act, Perkins IV. Tujuana Perkins is going to help spread the word at city and county schools.

Engineer Week Update: There was nothing new.

MAESC: Pong distributed the MAESC time line and the call for abstract submission. He also reminded that the MJEC organizations could be co-sponsors at no cost.

New Business

School Contact Lists: The Secretary will distribute the Student Contest announcement through MCS and SCS channels. He had developed a list of 20 schools (one per MJEC organization) for hopefully more personal contact to encourage participation. This will be done in accordance with the Calendar.

Call for Award of Excellence Nominations & Featured Engineer Selections: These calls are to be made by the Treasurer and Secretary, respectively, in accordance with the Calendar on or about November 30, 2011.

Adjournment

The meeting adjourned at 4:40 PM. The next meeting will be on 12/07/2011 in the Nolan Engineering Building, Room N-241 at 4 pm.

These minutes were approved as presented at the 12/7/11 meeting.



John L. Buxton, P.E. (R)
Secretary