

Memphis-Area Joint Engineer's Council
Monthly Meeting
November 4, 2009

UNAPPROVED MINUTES

Call to Order/Introductions

Chairman Bethany King Robinson called the meeting to order at 4:05 pm with 8 other members present: Renee Stoll, John Ventura, Lisa Jones, Robert Hewitt, Emanuel Villa, Debbie Zingale, Grant Short and John Buxton.

Secretary's Report

The minutes of October 7, 2009 meeting were approved as corrected. The correction will be in boldface type.

Treasurer's Report

Renee Stoll reported a total of \$3,328.84 in the checking, savings and CD accounts. Thirteen societies had paid thus far, leaving only **five** to be paid. Renee's report was approved as presented. A copy will be attached to the approved minutes.

Old Business

New Reps for 2009-2010: Debbie Zingale and Grant Short were the new representatives from the ASQ.

Student Contest Preparations: Alan Otts has requested to phase out of chairing the Student Contest. Robert Hewitt will be the 2010 Chairman. Short indicated a willingness to help.

Engineers' Week Update: Nothing had changed from the last meeting. Dates and locations of events are shown on the calendar. The speaker for the TSPE banquet has yet to be determined.

New Business

School Contact Lists: - Buxton displayed an example of the school contact list which would be provided to each organization with six schools. He also showed a contact letter or fax which only had to be corrected for the school. Further, the announcement was discussed, and the correct location was entered. Buxton will start distributing the contact lists as soon as the Student Contest announcement is approved. Buxton is to send the draft announcement for review.

Call for Award of Excellence Nominations & Featured Engineer Selections: - Buxton reminded that the approved calendar had moved the call for nomination and selections from December to November. Stoll and Buxton have the action which should be completed by the next meeting.

Other: - Ventura said the TSPE was looking for an ethics program. He also mentioned that SPAC would probably be in March. TSPE was looking for sponsors.

Adjournment

The meeting was adjourned at 4:38 pm. The next meeting will be on at 4 PM 12/02/2009 in Room 241 of the Nolan Engineering Building on the CBU campus.

These minutes were approved as correct in boldface type at the 12/2/09 meeting.



John L. Buxton, P.E. (R)
Secretary