

Memphis-Area Joint Engineer's Council  
Monthly Meeting  
December 3, 2008  
**Minutes**

**Call to Order/Introductions**

Chairman Robert Hewitt called the meeting to order at 4:05 PM with 10 members present: John Buxton,, Lisa Jones, Tim Verner, John Modzelewski, Jim Whitehead, Bethany King Robinson, Tony Pinson, John Ventura and Pong Malasri.

**Secretary's Report**

The minutes of the November meeting were approved as presented by Secretary John Buxton. He noted that the unapproved minutes had been transmitted on December 1, 2008. He also noted that an unresolved issue of a tax ID number had been resolved subsequent to the November meeting.

**Treasurer's Report**

Secretary John presented Renee's report showing a total \$3,536.39. 14 of 19 organizations have paid dues. The IEEE and ECM have each made a \$200 donation for the Student Contest. A copy of the report will be attached to the approved minutes.

**Old Business**

New Representative: There were no new representatives.

Update on Kick-Off Luncheon: The luncheon will be at 11:30 AM on Monday, February 16, 2009 at the U of M Holiday Inn. The price will be approximately \$23.00. The speaker has yet to be determined.

Update on Mid-Week Banquet: The banquet will be on Thursday, February 19, 2009 at the Thomas Center on the CBU Campus. The social hour will begin at 6:30 PM and will be followed by the dinner and program at 7:30. The speaker will be Dr. Steven J. Bares, President & Executive Director, of the Memphis Bioworks Foundation. Tickets will be available at the January meeting.

**New Business**

Status of Student Contest Notification: Notification was underway. Some contact lists had been completed. John Buxton said that he had sent letters to the Superintendents and Board Chairmen of both the City and County Schools. John reminded the representatives that contacts should be complete before the Christmas break. He planned to follow up with his schools in early January.

Request for Nominations: Renee is to send out the request for nominations for the Award of Excellence, and John is to do the same for the Featured Engineers and Students. The deadline are January 30, and February 6, 2009, respectively.

Student Contest Format: Lisa Jones suggested serious consideration for a different format in the 2010 Student Contest. It was agreed that it was too late this year, but thinking along the lines of more MJEC direction, rather than student originality, should start soon.

MAESC: Pong had a written MAESC update for the representatives. He stressed the opportunity of being a co-host, corporate sponsor and co-sponsor. The deadline for all of these is January 30, 2009. An electronic version will be attached when the unapproved minutes are distributed.

**Adjournment**

The meeting adjourned at 4: 35 PM. The next meeting will be 1/7/09 at 4 PM in Room 241 of the Nolan Engineering Building on the CBU campus.

**These minutes were approved as presented at the 1/709 meeting.**

A handwritten signature in cursive script, appearing to read "John L. Buxton".

John L. Buxton, P.E. (R)  
Secretary