

Memphis-Area Joint Engineer's Council  
Monthly Meeting  
March 4, 2009  
**Minutes**

Call to Order/Introductions

Chairman Robert Hewitt called the meeting to order at 4:07 pm with 9 members present: Bethany King Robinson, Renee Stoll, Tim Verner, John Ventura, Pong Malasri, Emanuel Villa, Tony Pinson, and Lisa Jones. There were no new representatives.

Secretary's Report

The minutes of February 4, 2009 meeting were approved with the following correction: In the "MAESC" section under "Old Business", replace "tracts" with "tracks."

Treasurer's Report

Renee Stoll reported a total of \$2,654.84. 16 of 18 organizations have paid dues. ASPE and ASQ were inactive for the year. Renee plans to complete the audit by the April 2009 meeting. Renee's report was approved as presented.

Old Business

Student Contest Lessons Learned

Participation – The St. Francis 8<sup>th</sup> grade physical science teacher enjoyed the student competition experience. He also commented on the positive influence that the competition had on his students. Lisa Jones said that he plans to recruit the 7<sup>th</sup> grade science teacher and the science teachers at the St. Francis' "feeder" high school for next year's competition. Lisa Jones stated that it was good to have recorded the names of participating teachers and schools for future contact (i.e., future competitions).

Judging – In order to improve the overlap judging process, more judges will be needed next year.

Robert Hewitt suggested that we have a template of the judging matrix on paper for next year. Lisa Jones said that the competition may be in Farris ABC again next year. The MJEC members were pleased with the facility.

Prizes – We distributed \$10 cash prizes this year. This worked better than purchasing non-refundable gift cards. In order to save time and ink, it was suggested that we have pre-printed certificates (i.e., templates) so that only the names of students and projects are printed on the day of the competition. Pong Malasri will post the winners (i.e., school names and projects) of the competition (students' names will not be listed).

Kick-Off Luncheon Lessons Learned

ECM – Lisa Jones said that David Sparks asked if MJEC would contribute to the cost of the sound system (\$400). MJEC voted to contribute \$100.

MASEC – Pong Malasri reported that the program was almost finalized and that a few slots remained to be filled. Registration will open in mid March. Promotion of the conference will also begin at that time. Abstracts will be posted during the week of March 9, 2009.

## New Business

2010 Format for Student Contest – Lisa Jones suggested that we keep the same format, especially since we have new schools participating. The MJEC members agreed.

Coordinated Speaker Calendar – Pong Malasri will post the coordinated speaker calendar on the MJEC web site; therefore, organizations should email speaker information to [pong@cbu.edu](mailto:pong@cbu.edu). This will be discussed further in the April 2009 meeting.

Other – 2009-2010 MJEC officer nominations will be announced via email prior to the April meeting so that voting can take place during the April meeting. Anyone interested in an office should send an email to John Buxton prior to March 31<sup>st</sup>. Renee Stoll said that she would remain as treasurer unless someone would like to run for the office.

## Adjournment

The meeting was adjourned at 4:50 pm. The next meeting will be on 4/1/09, on the campus of CBU, Nolan Engineering Building N-241, 4pm.

**These minutes were approved as presented at the 4/1/09 meeting.**



John L. Buxton, P.E. (R)  
Secretary