

Memphis-Area Joint Engineer's Council
Monthly Meeting
September 3, 2008
Minutes

Call to Order/Introductions

Robert Hewitt called the meeting to order at 4:10 PM with 12 members present: John Buxton, Jim Whitehead, Renee Stoll, Lisa Jones, Carol Jones, Emanuel Villa, Bethany King Robinson, David Sparkes, Marty Millar, John Ventura and Pong Malasri.

Secretary's Report

The minutes of the May meeting were approved as presented by Secretary John Buxton. He noted that the unapproved minutes had been transmitted in May and on September 1, 2008. John will have an electronic copy of all documents that will be presented at the meeting for viewing. There will be no paper copies distributed.

Treasurer's Report

Treasurer Renee Stoll presented a proposed budget for the 2008 – 2009 MJEC year estimating \$1,725 income and \$2,010 expenses. Renee reported that she had purchase a \$1,000 CD as recommend by the audit committee and approved by the executive board in May. The \$275 difference between income and expenses was pointed out. The budget was approved as presented. A copy will be attached to the approved minutes.

Old Business

There was no old business.

New Business

Review of calendar: The draft calendar was reviewed. Dates were checked and established. The resulting calendar will be attached to the unapproved minutes. Approval of the calendar will be an agenda item at the October meeting.

Student Contest Notification: The calendar provided for member organizations making personal contact with four to five schools rather than a mass mailing. The secretary is to provide the updated school information in early November. The consensus was to continue this method of notification.

Joint IEEE and TSPE meeting: There will be a joint noon meeting on 9/11/08 at CBU. The program will be on Execution presented by Karl Vaughn and Franklin Covey. Cost is \$12.00. For reservations, contact at tneedham@ssr-inc.com or at 901-683-3900.

Adjournment

The meeting adjourned at 4: 50 PM. The next meeting will be 10/1/08 on the CBU campus in the Room 241 of the Nolan Engineering Building at 4 PM.

These minutes were approved as presented at the 10/1/08 meeting.



John L. Buxton, P.E. (R)
Secretary